

Montessori Del Mar Board

Meeting minutes from Open Meeting, taken by Rebecca Yaffe
September 22, 2021

Attendees at Closed: Justine Lemos, Zoe Sheppard, Havana Davidson, Erika Freeman
Rebecca Yaffe, Susana Jung and Chloe Reed

Attendees at Open: Justine Lemos, Zoe Sheppard, Havana Davidson, Erika Freeman, Rebecca
Yaffe, Susana Jung, Chloe Reed, Alicia Abuliak

Open Minutes @ 1800

1. Move to approve May 2021 minutes. Passed unanimously.
2. Move to approve agenda with addition. Passed unanimously.
3. Directors report presented by Chloe
Welcome to new staff and appreciation of return staff expressed.

Review of Covid policies and protocols: Leading up to the start of school we took previous policies and protocols and examined what has changed in regards to the surge and vaccines and then communications reflected this.

A core goal is all adults are tested 1 time/week and are fully vaccinated. Campus is essentially closed to non students and teachers.

A core protocol is screening and reporting. The self attestation form was added and there has been good success with responses. Parents are also in good communication with teachers and with Chloe.

Families are showing investment and staff morale is high.

Air quality is good!

Figured out a CDPH process which resulted in getting a bulk order of rapid tests. Total number is 640 in boxes of 50. Because of the way they are boxed and used they are for campus use rather than redistributing to individual families. Susana and Chloe are taking a training. One thought is using them for testing after school breaks.

MdMMUN

Decided we will do this year. It is an in-person conference. Digging deep already. Younger non-delegates are still participating.

The bathroom backed up and flooded. It was not with poop. Possible marker involvement. North Coast came and cleared the line. The septic has not been pumped in several years. This is a discussion to pursue with the landlord. We have one outdoor bathroom and it will be kept.

4. Profit and Loss report presented by Susana

Fiscal year ended June 30, 2021. What we predicted as loss was spot on.

Total income minus total expenses for calendar year equaled \$ - 41,564.79 which is what we talked about during the year. What we couldn't do was move PPE grants and Covid stuff to income which was \$181,658.73. This made a big impact on money in the bank and also operations. This makes total income \$116, 768.74. This puts us in a good position but s viewed as a saving account rather than covering income in next year. Accountant will examine.

5. We looked at staff positions and contracts. Discuss salaried, hourly and contractor positions.

Zoe made motion to approve the staff contracts for 21-22.

Elika seconded the motion.

Motion passed unanimously.

6. Fundraising report presented by Elika

There will be 3 school wide events this year.

Christmas tree sales in November/December with sales one month leading up to event. Orders will be online and in person.

Spring Fling like last year.

Community clean up for the end of the year.

We will link between MdMMUN fundraisers and school wide ones so we can spread out asks.

There will be individual family donation/fundraising goals as well.

Elika and Havana will send out communications.

7. Publicity presented by Justine

Events are scheduled out for 3 weeks on social media. We need 3 weeks notice from fundraising. She is also requesting photos of events and cool things going on with the kids.

Justine reports using new software that resizes images automatically and can bulk schedule things out to several channels at the same time.

8. We should all have a parent/family list. Question raised about who actually does.

9. Zoe nominated Alicia to the board. Justine seconded the nomination. Passed unanimously. Discussion had regarding Alicia bypassing requirements to attend 2 board meetings prior to nomination because she has already demonstrated similar by serving on the board previously.

Discussion then had regarding Zoe taking on the role of board president in an interim fashion. Zoe offered and all in favor. Zoe willing and able to fulfill official requirements and take on routine tasks associated with meetings such as putting out agenda and running

meeting. Further descriptions/discussion regarding broader role of president and intersection with Chloe's director role.

Zoe nominated as president. Motion seconded and passed unanimously.

9. Next meeting

October 27, 2021 at 6 pm. (Later changed to November 3, 2021)

Agreed to aim for set times of 4th Wednesday of each month at 6 pm.